



CITY OF BALDWIN PARK BALDWIN PARK POLICE DEPARTMENT

REGISTRATION OF VACANT, ABANDONED AND FORECLOSED PROPERTIES FOR 2019

All properties are required to complete a registration packet each calendar year or 10 days after the Notice of Default is filed.

Subject: Foreclosed, (*occupied/unoccupied*) Abandoned Property Registration

The City of Baldwin Park has adopted a "Vacant, Abandoned and Foreclosed Property registration Ordinance 1367 (see attachment) to deal with the significant rise in bank foreclosures within the City. Foreclosed/ Vacant homes are having a negative impact on surrounding neighborhoods and communities as a whole. The registration program places responsibility for the maintenance of vacant, abandoned and foreclosed properties on the Title holders. It also requires disclosure of a responsible party.

The goal of the registration program is to deter and prevent any potential deterioration of the property and thus preserve the neighborhood from blight.

All title holders are required to inspect homes prior to recording the Notice of Default. During the inspection period or at any time that a property is vacant/abandoned or foreclosed, it will be required to register the property with the City of Baldwin Park. The fee registration is \$470.00 and is due no later than 10 days after the filing of the Notice of Default.

In addition to registering the property, a local maintenance company must inspect the property on a weekly basis. You must provide the 24-hr contact name and number of the responsible company who will maintain and secure the property. This information must be provided in your property registration form. In the event the owner information changes the registration must be updated within 10 days. Failure to comply with the City Ordinance will be subject to fines and penalties and possible legal action.

It is also required to submit documents to de-register any property. These documents may be emailed to smurillo@baldwinpark.com.

Enclosed are the full details of City of Baldwin Park, Ordinance 1367 of the registration requirements or you may visit the City's website at www.baldwinpark.com

If you have any questions regarding the Vacant, Abandoned and Foreclosed property registration program or to verify if an address falls within the jurisdiction of the City of Baldwin Park, please contact:

The Code Enforcement Division at 626 960-4011 x462 or email Silvia Murillo at smurillo@baldwinpark.com. You may email the documents also.

Thank you for your cooperation,

Code Enforcement Division
City of Baldwin Park